

**JEFFERSON CITY PUBLIC SCHOOLS  
APPLICATION FOR EARLY GRADUATION/EARLY RELEASE**

Name \_\_\_\_\_

Last

First

MI

GRADE

**Early Graduation: Student has completed all graduation requirements, and is leaving high school to pursue full time educational programs, military, or special circumstances.** I do hereby request that I be excused from attendance in the JCHS District at the end of 1st semester.

In making this request, my parent/guardian and I understand:

- a. The Board of Education Policy IKFA: Early Graduation.
- b. I must have met all graduation requirements by the above date. If I have NOT met my graduation requirements, I understand I will be REQUIRED to have a FULL schedule at JCHS.
- c. Correspondence courses have been completed and grades have been received.
- d. I will not receive my diploma until after Graduation. If I do not attend Graduation, I may obtain my diploma from the principal's office during regular office hours after graduation.
- e. I must have an appropriate post-secondary plan.
- f. It is the responsibility of the student/parents to check specific requirements for:
  - a. Individual college and university admission requirements
  - b. Scholarship and financial aid requirements
  - c. My personal health insurance/Social Security benefits
  - d. NCAA eligibility
- g. I understand that I will be ineligible for any extracurricular/athletic activities such as clubs, sports, and prom.
- h. I understand that I will be ineligible for JCHS Common Scholarship Opportunities. i. I understand that I must turn in my parking pass tag at the end of the semester I am attending. I understand that I must turn in any school issued equipment--chrome book at the end of the semester I am attending.

**Must verify the following:**

- \_\_\_\_\_ US and \_\_\_\_\_ MO Constitution \_\_\_\_\_ Citizenship tests passed
- \_\_\_\_\_ CPR Testing
- \_\_\_\_\_ EOC tests (EII, AI, Bio, Gov)
- \_\_\_\_\_ CCR exam (SAT, ACT, ACCUPLACER, or ASVAB)

Before obtaining the signatures from the high school staff, you must attach a letter addressed to Mrs. Julie Bryan, associate principal of Jefferson City High School explaining the reasons for your decision to graduate early. Please type the letter using a formal letter style with Times New Roman font and size 12 lettering.

\_\_\_\_\_

(Student's Signature) (Date)      (Parent/Guardian Signature) (Date)

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(Counselor's Signature) (Date)